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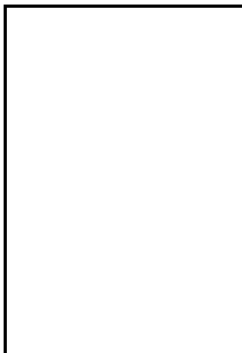
IAS STAFF MEETING MINUTES

25 February 1972

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PRESENT:

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1. Mr. Stoertz reported on the DDI Executive Council meeting and Production meeting he attended today at Headquarters.

a. As of Thursday, 24 February, Maj. Gen. George Keegan was assigned Air Force representative to USIB.

b. The Office of Medical Services, headed by [REDACTED] has set up a program to conduct seminars on narcotics problems for interested Agency employees.

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c. A CIA employee was caught trying to cheat Customs and has been fired. Personnel are cautioned to conform scrupulously with Customs regulations when returning from travel abroad.

d. A new form of reporting for the Production meeting has been adopted and some IAS material is now included as support studies-- projects initiated by requests from DDI offices, self-initiated projects, and certain continuing projects. Projects for DDP, DDS&T, COMIREX, etc. are not included at present. Production meetings will be held on specific geographic areas with each area being reviewed once every two months. The report is for Dr. Proctor's benefit only and will not be used for IAS management.

2. Mr. Stoertz noted that the IAS Instruction No. 5-3, "Change in Approval Authority for Interoffice Memoranda" has been issued and put in effect.

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3. Mr. Stoertz complimented the Staff on the 11 February issue of IAS Notes. The items were clear and crisp.

4. Mr. Stoertz congratulated RSD on the timeliness and economy of their latest six-monthly review of standard gauge rail construction.

5. Mr. Stoertz commented on the affairs held on Wednesday honoring Col. White. [redacted] attended the noon session--presentation of the Intelligence Medal. Mr. Helms gave a 15-minute talk including Col. White's achievements followed by a short speech by Col. White.

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